

Arlington Central School District
Office of Human Resources

696 Dutchess Turnpike
Poughkeepsie, NY 12603
845-486-4460

INTERPRETER ACCOMMODATION REQUEST

Please complete this form to request interpreter services. Advanced notice of **at least 5 days** is required in order to arrange for an interpreter.

Parent Name: _____

Student Name: _____

Address: _____

School: _____

Grade: _____

Meeting/Activity Date: _____

Start Time: _____ End Time: _____

Purpose: _____

Place: _____

Room: _____

Choose one of the following:

I have obtained/will obtain the interpreter _____
Interpreter name and phone #

I am requesting an interpreter

Please indicate the type of interpreter needed:

Hearing Impaired: American Sign English

Language: Language needed to interpret: _____

Comments/Special Requests/Suggested Name of Interpreter: _____

Building Principal Signature

L. Edward Lynn
Associate Superintendent for Human Resources

Please forward original to Jeanne Carlos, Office of Human Resources.